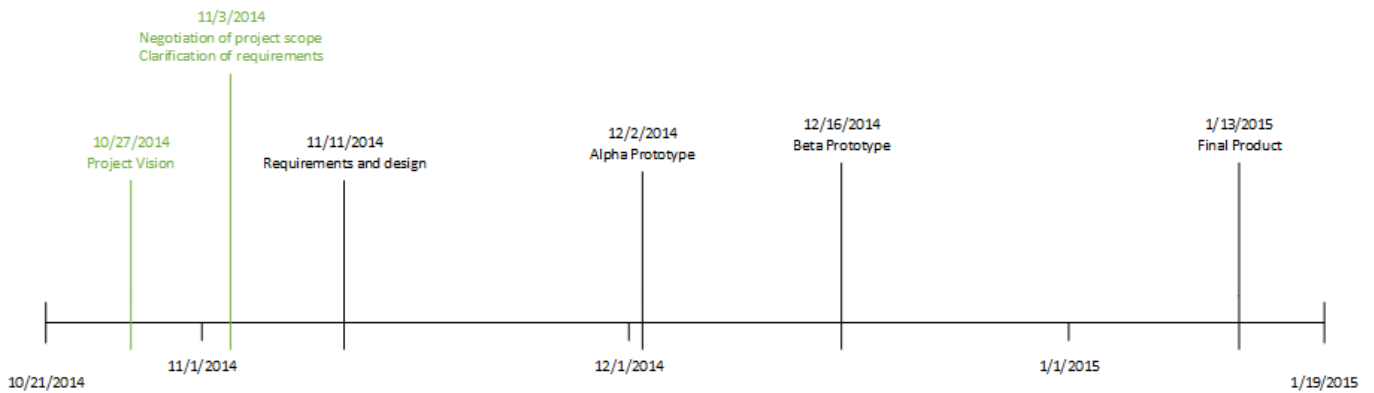




Summary Week Report

Project	GiftCase	Week	2
Responsible	Aleksandra Salikiryaki	Date	03.11.2014

Executive Summary



General Project Status	Fulfillment of Next Milestone
on track	slightly behind schedule

Results This Week

Activity Owner(s)	Activity	Workload	Forecast	Result / Comment
Vlatko Klabučar	Narrowing the project scope and asking questions to the client	3	2	The results of the project should be: Front-end (a mobile app) Back-end (service that communicates to the Front-end and fetches data from 3rd party services) Engine (the Back-end encapsulates it, giving him data; the Engine then makes decisions about

				appropriate presents using some mathematical simple model)
All	Discussion of the answers from the client about the project requirements and scope	2		The concrete topics which have been discussed can be found in the meeting notes
All	Discussion about possible implementation and architecture strategies and work separation	1		Work separation: Engine & Backend - Vlatko Klabučar, Damir Tomić, Gijs Bos, Ana Stepić Mobile App - Guilio Cattivera, Aleksandra Salikiriyaki The architecture and implementation related issues which have been discussed can be found in the meeting notes
All	Starting a document with informal requirements	1	3	A document has been created and some initial requirements have been outlined
All	Discussing future work	1		The next presentation should contain the requirements and our initial ideas about the architecture of the application. The actual activities which will be held in order to achieve the task are presented in Section “Activities Planned for Next Period”
Damir Tomić	Trying out the proposed requirements annotation tool	2		Set up of the tool for use was time consuming and frustrating. Usage is not straight forward and the results which it provides do not match the expectations.
Ana Stepić, Vlatko Klabučar	Meeting with the DSD supervisor and asking for important information about course and project specifics	2		Supervisor should be invited to Github and Kanbanize. Workload and scope of the project should be negotiated with the client. Scrum should not be taken strictly but rather adapt it to our needs.

Activities Planned for Next Period

Activity Owner(s)	Activity	Work load	Result / Comment
All	Requirements definition	4	A document with requirements in the form of user stories. Stories uploaded to the project management tool.
Vlatko Klabučar	Accepting client requirements	2	The requirements will be accepted and the work on the architecture can start.
All	Initial architecture definition	3	Initial application architecture plans. Diagrams visually representing the concepts.
All	Presentation preparation	3	A presentation of the requirements and initial application architecture.

Action List

Task	Responsible	Comment
Write informal requirements	All	The list with informal requirements will be filled up with the requirements that we can extract from the information gathered until now.
Formalizing of requirements	All	The requirements will be formalized in concrete user stories and diagrams will be drawn for better presentation.
Make an appointment for meeting with the client and discuss the requirements with him	Vlatko Klabučar	The product owner will present a list with the extracted requirements to the client, so he can approve that they are correct from his point of view.
Upload requirements to the tool used for project management	Gijs Bos	The project backlog will be filled with requirements.
Define an initial application architecture	All	The initial architecture of the application will be discussed by the team members. Details concerning the responsibilities and communication among the different application parts (mobile app, server side, engine) will be discussed. Diagrams will be drawn for easier presentation of the concepts.

Comments / Experiences / Problems

The result “Initial architectural diagrams” of the task “Providing a first idea of system architecture” which was scheduled for this week have not been delivered. However, during the team meetings, Giulio Cattiviera has presented his ideas about the application architecture. All team members have discussed these ideas, as it is outlined in the activity “Discussion about possible implementation and architecture strategies and work separation” which was held this week.

The task “Initial time planning” which was scheduled for this week has not been executed, due to the fact that the requirements are still not accepted by the client. However, tasks which are of low priority were identified. They will be realized in last sprint if the schedule allows it. For example, if the user receiving a present does not have the GiftCase app, the user which is sending the present will be able to invite him to use the app through Facebook.

We are not sure if the requirements annotation tool proposed by the client will be useful for us.

We are still unsure of the technology we will be using for backend implementation as a concrete decision has not yet been made.

Metrics

Milestones

Id	Milestone Description	Responsible Dept./Initials	Finished week				Metr	Rem
			Plan	Forecast Week	+/-	Actual		
M-001	Project vision	All	27.09	27.09	0	27.09	0	0
M-002	Requirements and design	All	11.11	11.11				

Working Hours

Member	W1	W2	W3	Total
Gijs Bos	8	5	0	
Giulio Cattivera	8	5	0	
Vlatko Klabučar	8	10	0	
Aleksandra Salikiryaki	8	5	0	
Ana Stepić	8	7	0	
Damir Tomić	8	8	0	
Total	48	40	0	0