



Summary Week Report

Project	Let's help Bo	Week	2
Responsible	Aleksandar Nikodinovski	Date	14.01.2013

Executive Summary

Timeliness

General Project Status	Fulfillment of Next Milestone
on track	on track

Name of team member	Initials
Aleksandar Nikodinovski	AN
Hrvoje Novak	HN
Antonio Gallucci	AG
Niklas Gillstrom	NG
Rasul Niyazimbetov	RN
Nives Bučić	NB
Gonçalo Silva	GS
Petar Stojanac	PS
Danijel Jambrecina	DJ
Robert Pofuk	RP

Results This Week

Activity Owner(s)	Activity	Workload	Forecast	Result / Comment
NG, all members	Fixing bugs and improvements	38	30	Fix bugs and improve some parts of the system
AN, HN	Finish the final project report	16	20	Final project report
AG, NB	Update the design document	5	5	Design document
RN, PS, GS	Write the test report	5	30	The test report was completed in much less time than expected
DJ, RP	Finish the traceability matrix	11	20	Traceability matrix
AN, all members	Prepare the final presentation	7	40	Final presentation of the application
AN	Summary week reports	2	2	Week reports

PS	Writing minutes of meetings	1	1	Minutes of meetings
PS	SVN backups	1	1	Backups
All members	Meetings, team management	19	20	Group meetings, local meetings, dividing tasks among team members
NG, RN	Make videos for the customers	6	/	Recorded videos that show the functionalities of the system
DJ, RP	Write installation manual	3	/	Installation manual for the product

Activities Planned for Next Period

Activity Owner(s)	Activity	Work load	Result / Comment
All members	Check and submit the final documentation	25	Final documentation
AN, NB, NG, AG	Finish and rehearse the final presentation	25	Final presentation of the application
AN	Summary week reports	1	Week report
PS	Writing minutes of meetings	1	Minutes of meetings
PS	SVN backups	1	Backups
All members	Meetings, team management	10	Group meetings, local meetings, dividing tasks among team members

Comments / Experiences / Problems

Final documentation is almost complete and will be submitted before the deadline

Metrics

Milestones

Id	Milestone Description	Responsible Dept./Initials	Finished week				Metr	Rem
			Plan	Forecast		Actual		
				Week	+/-			
M-01	Project Vision	AN, HN	43	43	0	43		
M-02	Project Plan	AN, PS	44	44	0	44		
M-03	Requirements Definition	AG, NB	44	44	0	44		
M-04	System architecture	NG	45	45	0	45		
M-05	Alpha version	All team members	48	48	0	48		
M-06	Beta version	All team members	51	51	0	51		
M-07	Final version	All team members	3	3				

Working Hours

Member	W43	W44	W45	W46	W47	W48	W49	W50	W51	W52	W01	W02	Total
AN	26	18	18	22	30	12	21	36	21	7	5	20	236
HN	14	12	17	17	24	19	13	23	8	5	3	8	163
AG	25	26	27	20	30	24	20	42	22	6	2	6	250
RN	16	16	23	19	30	13	17	12	17	16	26	16	221
NG	28	25	16	25	40	28	30	45	60	26	17	25	365
NB	20	20	17	26	23	21	33	35	13	13	10	11	242
PS	17	17	10	20	12	25	14	27	24	0	3	6	175
RP	6	6	13	16	10	8	8	10	15	0	2	9	103
DJ	14	11	19	19	16	13	21	32	9	6	5	12	177
GS	13	1	6	8	23	5	18	16	14	2	0	1	107
Total	179	152	166	192	238	168	195	278	203	81	73	114	2039