



Summary Week Report

Project	Let's help Bo	Week	1
Responsible	Aleksandar Nikodinovski	Date	07.01.2013

Executive Summary

Timeliness

General Project Status	Fulfillment of Next Milestone
on track	on track

Name of team member	Initials
Aleksandar Nikodinovski	AN
Hrvoje Novak	HN
Antonio Gallucci	AG
Niklas Gillstrom	NG
Rasul Niyazimbetov	RN
Nives Bučić	NB
Gonçalo Silva	GS
Petar Stojanac	PS
Danijel Jambrecina	DJ
Robert Pofuk	RP

Results This Week

Activity Owner(s)	Activity	Workload	Forecast	Result / Comment
AG, NG, HN, PS, RN, DJ	Finish the new functionalities	32	30	Implement some new functionalities requested by the customer
All members	Fixing bugs and improvements	20	30	Fix bugs and improve some parts of the system
AN, HN, NB, RN, GS	Start writing the final documentation for the project	4	30	This week we completed the new functionalities, final documentation will be updated next week
AN	Summary week reports	2	2	Week reports
PS	Writing minutes of meetings	/	1	Minutes of meetings
PS	SVN backups	1	1	Backups
All members	Meetings, team management	14	20	Group meetings, local meetings, dividing tasks among team members

Activities Planned for Next Period

Activity Owner(s)	Activity	Work load	Result / Comment
NG, all members	Fixing bugs and improvements	30	Fix bugs and improve some parts of the system
AN, HN	Finish the final project report	20	Final project report
AG, NB	Update the design document	5	Design document
RN, PS, GS	Write the test report	30	Test report
DJ, RP	Finish the traceability matrix	20	Traceability matrix
AN, all members	Prepare the final presentation	40	Final presentation of the application
AN	Summary week reports	2	Week reports
PS	Writing minutes of meetings	1	Minutes of meetings
PS	SVN backups	1	Backups
All members	Meetings, team management	20	Group meetings, local meetings, dividing tasks among team members

Comments / Experiences / Problems

The new functionalities were completed

This week most members of the team were on holidays, so as planned, we had less workhours than usual. The work hours for Robert for W51 and W52 have been added and recalculated.

Metrics

Milestones

Id	Milestone Description	Responsible Dept./Initials	Finished week				Metr	Rem
			Plan	Forecast		Actual		
				Week	+/-			
M-01	Project Vision	AN, HN	43	43	0	43		
M-02	Project Plan	AN, PS	44	44	0	44		
M-03	Requirements Definition	AG, NB	44	44	0	44		
M-04	System architecture	NG	45	45	0	45		
M-05	Alpha version	All team members	48	48	0	48		
M-06	Beta version	All team members	51	51	0	51		
M-07	Final version	All team members	3	3				

Working Hours

Member	W43	W44	W45	W46	W47	W48	W49	W50	W51	W52	W01	Total
AN	26	18	18	22	30	12	21	36	21	7	5	216
HN	14	12	17	17	24	19	13	23	8	5	3	155
AG	25	26	27	20	30	24	20	42	22	6	2	244
RN	16	16	23	19	30	13	17	12	17	16	26	205
NG	28	25	16	25	40	28	30	45	60	26	17	340
NB	20	20	17	26	23	21	33	35	13	13	10	231
PS	17	17	10	20	12	25	14	27	24	0	3	169
RP	6	6	13	16	10	8	8	10	15	0	2	94
DJ	14	11	19	19	16	13	21	32	9	6	5	165
GS	13	1	6	8	23	5	18	16	14	2	/	106
Total	179	152	166	192	238	168	195	278	203	81	73	1925