



Summary Week Report

Project	Taraxacum	Week	01
Responsible	Anne Jon Schoonhoven	Date	09-01-12

Executive Summary

Timeliness

General Project Status	Fulfillment of Next Milestone
Communication Issues	On track

Project Members

Full Name	Initials
Bronić, Tomislav	TB
Farid, Adil	FA
Jiang, Li	LJ
Juric, Magdalena	MJ
Petrina, Mateo	MP
Schoonhoven, Anne Jon	AJ
Tarar, Shahid	ST

Week Summary

Last week was a tough week for the project. We had issues getting the required tasks done. This is mainly caused due to lack of time (some team members had exams or other deadlines) as well as inappropriate quality of delivered work. We managed this to cut down on some planned features, and let a couple of team members getting the job done.

We choose this approach because we felt that recommunicating the required updates and quality levels didn't feel effective. This is a sad conclusion about the cooperation in the last weeks in our project.

The planning for next week is that we will finish the required deliverables as planned, together with a team reflection to investigate the issues we observed in the last weeks.

Results This Week

Activity Owner(s)	Activity	Work load	Fore cast	Result / Comment
AF, ST	Execute test iteration 2.	6	12	Done.
AJ, MJ	Customer requirements implementation	30	12	Done, rejected some features. Also lots of recoding.
AF, ST	Write Test Report	9	8	Done.
MP	Write Coding documentation	1	6	Almost Done
LI	Update Requirements	6	8	Almost Done
MJ	Update Design	2	8	Almost Done
AJ,MJ	Management	6	12	
AJ, MJ	Final Presentation	8	12	In progress
MP, TB	Demo presentation	2	12	In progress
TB	Implement additional features	12	12	Done.

Activities Planned for Next Period

Activity Owner(s)	Activity	Work load	Result / Comment
AF, ST	Write User Manual	12	
AF, ST	Update Test Documents	12	
MP	Write Coding documentation	5	
LI	Update Requirements	4	
AJ, MJ	Management	12	
AJ, MJ	Final Presentation	6	
MP, TB	Demo presentation	6	
MP, LI, AJ, MJ	Bugfixing	12	
ALL	Update documents	18	

Action List

Task	Responsible	Comment
Plan final Meeting with Customer	AJ	

Comments / Experiences / Problems

Involved	Description	Response

Metrics

Milestones

Id	Milestone Description	Responsible Dept./Initials	Finished week				Metr	Rem
			Plan	Forecast		Actual		
				Week	+/-			
M-01	Project Plan draft	AJ	41	42	+1	42		
M-02	Project Plan	AJ	42	42	0	41		
M-03	Requirements Plan Draft	LJ	41	42	+1	42		
M-04	Requirements Plan	LJ	42	42	0	41		
M-05	Design Description Draft	MJ	42	42	0	42		
M-06	Design Description	MJ	43	43	0	43		
M-07	Test plan Prototype 1	ST	45	45	+1	46		
M-08	Prototype 1	MP	46	46	0	46		
M-09	Test plan Prototype 2	AF	49	49	0	49		
M-10	Acceptance Test plan Draft	AF	49	48	0	48		
M-11	Prototype 2	MP	50	50	0	50		
M-12	Acceptance Test Plan	ST	50	50	0	50		
M-13	Test Report	AF	2	2	0	2		
M-14	Final Product	AJ	2	2				

Working Hours

Member	W41	W42	W43	W44	W45	W46	W47	W48	W49	W50	W51	W52	W01	Total
Bronić	13	12	8	12	13	8	20	2	4	9	1	5	18	125
Farid	9	14	7	9	12	10	20	12	16	20	1	4	10	144
Jiang	12	16	8	6	10	13	12	10	28	10	0	1	6	132
Jurić	19	21	18	16	17	8	22	20	32	18	10	1	18	220
Petrina	8	10	8	10	15	13	11	6	27	5	3	11	8	135
Schoonhoven	23	27	17	17	18	15	25	27	31	6	5	15	20	246
Tarar	20	25	8	8	14	8	10	16	13	12	1	1	13	149
Total	104	125	74	78	99	75	120	93	151	80	21	38	93	1151