



Project	Meet Me	Week	3
Responsible	Joan Josep Crespí Villalonga	Date	09/11/2015

## Executive Summary

### Timeliness

General Project Status	Fulfillment of Next Milestone
On track	On track

### Results This Week

Activity Owner(s)	Activity	Work load	For e cast	Result / Comment
All	Meeting for check the works this week and the new focus of the project: Business: <ul style="list-style-type: none"> <li>· Requirements</li> <li>· Project Plan</li> <li>· Mockup</li> <li>· UML</li> <li>· Description</li> </ul>	1:30	1:30	<ul style="list-style-type: none"> <li>· We changed the main things that can be different in the new oriented project. The rest has been the same because there are not differences.</li> </ul>
Claudio, Denis and Jean	Meeting for deciding the design description.	1.30	1.30	<ul style="list-style-type: none"> <li>·</li> </ul>
JJ.Crespi	Requirements Doc. Draft	3	3	<ul style="list-style-type: none"> <li>· Structure of the Requirements document</li> </ul>

JJ. Crespi	Presentation	1.30	1	Draft of the presentation, when the rest of the team finished his parts, will be uploaded (Before Monday evening)
M. Vinković and E.Siladi	UML oriented in the new objective of project.	5	6	
JJ.Crespi	Design Description Template	2.30	2.30	Organising the document for each category, which will be provided by other team members.
ALL	Meeting to decide the roles as comment and give our opinion for the next presentation. Decide a name for the project	2.5	2	
J. Barre	Architecture and Design Description	3	3	Fill the document with the information in each point.
Giorgio Pea	Front end mockups	6	6	Creation of the mockup of the front-end of the product following the requirements
Giorgio Pea, Claudio Cardinale	Discuss about requirements and organisation	2	2	
Giorgio Pea, Claudio Cardinale	User stories and requirements	4	4	Creation of user stories and relative requirement for the product
Claudio Cardinale, Jean Barré, Giorgio Pea, Denis kuryshov	Meeting to discuss about targets and requirements	3	3	We changed target of the application
Claudio Cardinale	Contact customer	0.5	0.5	We changed our target
Claudio Cardinale	Presentation	3	2	Initial draft of the presentation
Claudio Cardinale	Reply to doubts, organising meetings and so on	2	1	
Claudio Cardinale, Jean Barré	Presentation	5	5	We created the draft presentation

## Activities Planned for Next Period

Activity Owner(s)	Activity	Work Load	Result/Comment
Submit and finish the Requirements definition document	-	-	-
Submit and finish the Design Description Document	-	-	-
Get knowledge from the roles assignment for each member of the team			

## Comments / Experiences / Problems

By now the team works well, the documentation and the deadlines are in the correct way, and everyone is doing his work.

## Metrics

### Milestones

Id	Milestone Description	Responsible Dept/Initials	Finished Week	Finished Week				Met r Re m
				Plan	Forecas t Week	+/- Actua l		
M-003	Requirements and Design Presentation	JJ.Crespi /C.Cardinale	3	3				

## Working Hours

Member	W1	W2	W3
M. Vinković	4.5	5.5	9
D. Kuryshov	4.5	5.5	8.5
G. Pea	6.5	5.5	19
JJ.Crespi	7	10.5	11
J. Barre	4.5	5.5	16.5
C. Cardinale	9	8.5	25
E.Siladi	4.5	5.5	9
Total	40.5	46.5	98