Summary Week Report

Project	Social media in the Process Automation Industry	**Week**	44
Responsible	Robert Gustavsson	**Date**	04.11.2013

Executive Summary

Timeliness

General Project Status	Fulfillment of Next Milestone
on track	on track

Results This Week

Activity Owner(s)	Activity	Work load	Fore cast	Result / Comment
ALL - MMi	Meeting with the customer Tuesday 16.30 29/10	17.5	9	Tomislav showed up, and the meeting was extended 1 hour. Req. and GUI design was discussed and we retrived some feedback
RG,DP,MM,MMi	Design Document	52.5	34	Design document is starting to reach the 0.1 version and will be finished before deadline on wednesday
ALL - MM, TV	Requirement Document	48.5	33	The requirement document as reached the 0.1 version and is only missing some revision.
MMi	Review presentation	2	2	
DK,DP,RG	Design & Req. Presentation	11	18	Created and rehearsed the presentation
ALL	Lecture and Presentation	16	16	Ditmar, Dimitrios and Robert did an outstanding presentation. There was a lecture on software testing
AM, TV	GUI Design Web app	0	12	We kept the already existing one
AM	GUI Design Device App	2.5	12	Akhlaq did a mockup for the device application
ALL	Team meeting Monday 21:00 4/11	8	24	Short and concise meeting where the two teams (design and req.) presented their current status + the upcoming week plans were discussed.
AM, MM	Create Logo	2	0	Akhlaq and Marta created the Logo for the applications
RG	Weekly Report Policy	1	0	Because some dissimilarities between the members working hours tables a policy was made to make it more clear what activity the working hours belongs to.
RG	Summery of the Week	1.5	0	This document

Activities Planned for Next Period

Activity Owner(s)	Activity	Work load	Result / Comment
ALL	Weekly Skype Meeting	8	Monday 11/11
RG, DK	Meet Supervisor	3	Meet to discuss the req. and design documentation
RG, MM	Create the status presentation	8	Create the presentation and its content
MM	Rehearse the presentation	2	
ALL	Be on the presentation + lecture	20	1.5h presentation + 1h lecture, Marta presents
DK, PR, AM	Requirement Document	15	Finilize the document (deadline 6/11)
MM, DP	Revise the req. document	4	Revise the documentation
TV,MMi,MM, DP	Desgin document		Finilize the document (deadline 6/11)
DK, AM, PR	Revise the design document	6	Revise the documentation
DK, RG	Set up Database on MDH server	2	Talk to Dag to create accounts on the mdh server to get access to it.
ALL	Code Policy Document	16	Decide on the common rules of coding
ALL	Install all working environments	16	Install Visual Studio 2012 + Microsoft Server 2010 + Windows Phone SDK 8
ALL	Read and understand the code policy	8	
ALL	Generate and create the code skeleton	4	The responsible will be decided throughout the week
ALL	Start implementation	32	Each members task will be decided after a polls result, based on knowledge and will.

Action List

Task	Responsible	Comment
Set up database accounts	RG, DK	Get permission to access mdh server for a creation of a SQL database
Create implementation task Poll	RG	should be done on 5/11

Comments / Experiences / Problems

Comments:
- The team has worked on as expected and the team spirit is getting good.
- A application name as been decided, we now go under the name: **ABBConnect**

Problems:
- Ditmar might be away from 8th of November until 13th of November
- Team FER will have less working hours near the Alpha deadline

Metrics

Milestones

Id	Milestone Description	Responsible Dept./Initials	Plan	Forecast	Finished week	Actual	Metr	Rem
					Week	+/-			
ME01	Project vision	RG	43	43	0	43		
ME02	Project Plan Document	RG	43	43	0	43		
ME03	Project Req. Document	DK	45	45				
ME04	Project Design Document	MM	45	45				

Working Hours

Member	W42	W43	W44	W45	Total
Robert Gustavsson	6	22.5	28.5		57
Dimitrios Kostopoulos	6	21	23		50
Ditmar Parmeza	6	29	22		57
Akhlaq Malic	4	20	17		41
Pierfrancesco Ranieri	0	20	20		40
Mario Milas	5.5	21.5	14		41
Marta Milaković	6	17	15		38
Tomislav Vresk	5	21	19		45
Total	38.5	172	158,5		369