



## Minutes of Meeting

<b>Project</b>	<b>Taxi Service</b>	<b>Date</b>	06.11.2012
		<b>Start-end time</b>	21:10 – 22:15
<b>Responsible</b>	Jelena Jerat	<b>Location /type</b>	Skype Voice call

Attended by	Location	Remarks
Luca Zangari	Italy	
Lyudmil Angelov	Italy	
Marko Coha	Croatia	
Igor Piljić	Croatia	
Jelena Jerat	Croatia	
Leon Dragić	Croatia	
Fabio Kruger	Finland	
Igor Piljić	Croatia	Had problems with microphone so he participated by listening and writing

### 1. Discussion about weekly meetings

The team has decided to change the time of a regular weekly meeting, but members have different ideas when the meeting should be held. Some members wanted to move the weekly meeting at the beginning of the week, but others wanted to move it before the iteration starts. There was also an idea to have two meetings a week.

**ACTION:** Lyudmil will set up a Doodle where everybody will write the time they think meeting should be held.

### 2. Defining alpha release

The team was discussing about defining what should be in alpha release that we are going to present on 27. 11.

**CONCLUSION:** It would have turned into a very long meeting if we started to discuss about that, so we should first have somebody write what should alpha release contain, and then others would be able to edit it.

**ACTION:** Leon will write alpha release document, and other team members will then try to improve it.

### 3. Discussion about development process

Lyudmil summarized what Luca Fabio and he discussed about development process. They discussed the issues we had and came to a conclusion that we had a misunderstanding.

**CONCLUSION:**

- Luca and Fabio feel that they don't have much workload. They want to add more functionality than we initially suggested.
- We will still primarily be focused on the first 6 features the way we planned, but if taxi client side finishes them earlier, they will also develop extra features which we will fully develop and integrate after the primary features are done.

**ACTION:**

- At the end of the week we will schedule another meeting where Luca and Fabio will propose their ideas of improving taxi client application.
- Luca and Fabio will write a document containing all the extra features before the meeting.

4. Discussion about 1<sup>st</sup> feature (interface between server and taxi client)

Server side described the interface that they have implemented.

**CONCLUSION:** Interface between server and client slightly changed from what was primarily agreed.

**ACTION:**

- Jelena will update requirements document so that it reflect the current state.
- Fabio already wrote the document that describes the interface, server side developers will have a look at it and make changes on the server.

## 5. Iteration for next week

The team discussed about the team velocity and features that we have to deliver next week.

**CONCLUSION:**

- The team thinks it can develop features faster. Instead of 2 pts/week, from next week we will try to develop 3 pts/week.
- Next week we will try to deliver feature 2 and 3.
- Feature 2: server will send the zone information as a response to POST request.
- Feature 3: taxi status should be: free busy or off-duty.
- Feature 3: taxi will send his status separately from location info. It will be done only on status change.

**ACTION:**

- Server side & taxi client side have to agree on the interface for features 2 and 3.

## 6. Defining the work for customer side developers

Since first few features are not connected to the customer application, we were discussing what should be their job except from writing documentation.

**ACTION:** Leon and Marko will do the taxi registration on the server side.