



Minutes of Meeting

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| Project | Taxi Service | Date | 28.10.2012 |
| | | Start-end time | 21:07 – 23:19 |
| Responsible | Karlo Zanki | Location /type | Skype Voice call |

| Attended by | Location | Remarks |
|-----------------|----------|---------|
| Luca Zangari | Italy | |
| Fabio Kruger | Finland | |
| Lyudmil Angelov | Italy | |
| Igor Piljić | Croatia | |
| Jelena Jerat | Croatia | |
| Karlo Zanki | Croatia | |
| Leon Dragić | Croatia | |

- Discussion on project life cycle
 Conclusion: Using modified SCRUM model on the project. Daily tasks determined by local groups, week tasks – sprints determined by the whole team
 Action: Daily tasks will be decided in local groups on daily basis, and SCRUM sprints (week tasks) will be discussed on week meetings by all team members.
- Discussion on product features
 Conclusion: Grouped features to milestones and estimated time needed for each feature. Did estimations on tasks length by team voting.
 Action: Features that have been determined will be used in Project plan document.
- Discussion on Project plan document -> project milestones and deliverables
 Conclusion: Defined deliverables and created activity plan for the project. Each feature will be a deliverable. Base set of features and time needed for their development was defined.
 Action: Activity plan that has been determined will be used in Project plan document.
- Discussion on project name proposals
 Conclusion: Defined a next sunday midnight deadline for making a decision
 Action: Thread will be made on google group and team members will share their oppinions there.
- Forwarding of new information from Marin about Virtual Machines. Team was asked to define which technologies will be installed on the virtual machine.
 Conclusion: Postpone the response until we define development environment.