

  	<h2>Minutes of Meeting</h2>
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Project	meetMe1	Date	22-10-2015
		Start-end time	16:05-18:05 pm
Responsible	Joan Josep Crespí Villalonga	Location /type	Skype

Attended By	Location	Remarks
Mihovil Vinković	MDH	
Denis Kuryshov	Polimi	
Giorgio Pea	Polimi	
Joan Josep Crespí Villalonga	MDH	
Jean Barre	Polimi	
Claudio Cardinale	MDH	
Emil Silađi	Polimi	

1. Reading of the summary document

DONE: The team decided the roles.
 DONE: The team decided which technologies and tools for communicate will be used
 TO DO: The team has to sign in to the technologies. The SCRUM master has to do the presentation

CONCLUSION: The first step is done. Now starts the first working for the project. Looks that will be good for the

Comentado [IC2]: Topic discussed

Comentado [IC4]: highlight important conclusions that the whole group / project should follow

2. Next Steps:

As is said, the presentation has to be created, and each member of the team has to sign in in the tools. Decide other day for the next meeting. Will use Doodle for decide the best day/hour.