



MÄLARDALENS HÖGSKOLA



	Minutes of Meeting
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<b>Project</b>	<b>MeetMe</b>	<b>Date</b>	21.12.2015
		<b>Start-end time</b>	19:00 - 20:00
<b>Responsible</b>	JustMeet	<b>Location /type</b>	Zagreb; Milano/ Skype call

Attended by	Location	Remarks
Danijel Sokac	FER	Skype call from PC - Zagreb
Milica Jovanovic	POLIMI	Skype call from PC - Milano
Mehdi Kaabi	POLIMI	Skype call from PC - Milano
Carolina Casali	FER	Skype call from PC - Zagreb
Armindo Barbosa	FER	Skype call from PC - Zagreb

#### AGENDA:

1. Status of assigned tasks
2. What are we doing in next week
3. Problems

#### 1 .Status of assigned tasks

**CONCLUSION:** The first week of fourth sprint ended on 21/12. Team's members worked on following tasks:

Danijel	<ul style="list-style-type: none"> <li>- Fixed bugs: Change settings fields disabled</li> <li>- UserStory53: As an user I want to be able to Edit Google Calendar</li> <li>- UserStory54: As an user I want to be able to Delete Google Calendar</li> <li>- Starting working on multiple calendar: It should be finished by 27/12</li> </ul>
Armindo	<ul style="list-style-type: none"> <li>- Fixed bugs</li> </ul>

Joao	<ul style="list-style-type: none"> <li>- Unit test</li> <li>- Fixed bugs: Browser issue of date and time picker</li> </ul>
Carolina	<ul style="list-style-type: none"> <li>- Automatic testing - Ongoing</li> <li>- Acceptance test plan - Ongoing</li> </ul>
Milica	<ul style="list-style-type: none"> <li>- Fixed bugs : Double menu, create event</li> <li>- Added function for calculatin end time by using info about start time and duration of event</li> <li>- Created new field in DB - preparation (what user should read before the scheduled meeting)</li> <li>- Added tags when scheduling event - Ongoing</li> </ul>
POLIMI students	<ul style="list-style-type: none"> <li>- Fixed issues related to event creation</li> <li>- Fixed bugs - about calculating meeting time</li> </ul>

Currently completed tasks in Asana: 45/67.

## 2. Project - Coding

**ACTION:** During the second week of the fourth sprint the team will work on the following tasks:

FER students	<ul style="list-style-type: none"> <li>- Work with multiple calendar apps - Ongoing</li> <li>- Acceptance test plan - Ongoing</li> <li>- Automatic test - Ongoing</li> <li>- UserStory4: As an user I want to schedule a meeting or an event</li> <li>- UserStory10: User calendars must be up to date</li> <li>- UserStory11: As an User I want to be able to get potential event time</li> <li>- Save back the final event in everyone calendar app</li> </ul>
POLIMI students	<ul style="list-style-type: none"> <li>- Assign a tag/category to the event - Ongoing</li> <li>- UserStory6: As an user I want to receive notification when a meeting is scheduled</li> <li>- Possibility to attach files (docs) to the event</li> <li>- Some times after the event, the system should send a mail to every attendant with a summary of the meeting</li> <li>- Ability to create Minutes of Meeting</li> </ul>

Team will take care also about calculation. It will be finished before next week.

**CONCLUSION:** Team's members will work on these tasks during the second week of the fourth sprint and we will try to finish the majority of them. The remaining tasks will be completed during the last week of the fourth sprint.