



Minutes of Meeting

Project	Call Calendar	Date	18.12.2014.
		Start-end time	13:30-15:00
Responsible	Abdur Razzaque	Location /type	Type: Skype/Live Meeting Västerås-Zagreb

Attended by	Location	Remarks
Biljana Stanić	MDH-IDT/Västerås	
Marko Vuglec	Skype/Zagreb	
Damian Marušić	MDH-IDT/Västerås	
Hrvoje Pavlović	Skype/Zagreb	
Marko Veličković	MDH-IDT/Västerås	
Abdur Razzaque	MDH-IDT/Västerås	
Irfan Šljivo	MDH-IDT/Västerås	
Malin Rosqvist	MDH-IDT/Västerås	

1. Meeting with customers and current status of the project

There was a meeting with customers. We wanted to check whether implemented functionalities are correct and to discuss about possible new requirements.

Conclusion:

Customers were satisfied with our current status and added some modifications in Call and Application part that are related to the new functionality, Funding Program. Team split job within members.

Action:

Hrvoje Pavlović: Documentation (Project Plan, Requirements Document and Design Description).

Biljana Stanić: Create project from application, add attachment to application and deadlines and check and modify revised documents from Hrvoje.

Marko Vuglec: Setup live (FER) server and test it.

Damian Marušić: Create project from application.

Abdur Razzaque: Create reports from call.

Marko Veličković: Help Abdur to create reports from call.