



Minutes of Meeting

Project	Plunner	Date	14/11/2015
		Start-end time	16:00 – 16:30
Responsible	Giorgio Pea	Location /type	Skype

Attended by	Location	Remarks
Giorgio Pea	POLIMI	
Claudio Cardinale	POLIMI	
Emil Siladi	MDH	
Mihovil Vinković	MDH	
Denis Kuryshov	POLIMI	
Jean Barre	POLIMI	

1. FIRST PRINT PLANNING

CONCLUSION: The front end and the back end team will develop the features of the product that cover a set of identified requirements, respecting given deadlines, given roles, and consider different priorities for the requirements themselves

ACTION: The back end team members will have an internal meeting discussing about the approach to use for developing the above mentioned features. The same for the front end team

2. APPLICATION GUI

CONCLUSION: Everyone agrees to let the front end team chose the GUI they prefer, taking of course in consideration the mockups already designed

3. DESIGN AND REQUIREMENTS DOCUMENTS

CONCLUSION: There's the need to update the design and requirements definition documents

ACTION: Mihovil Vinković and Emil Siladi will update UML diagrams to make them more compatible with the mockups and to the overall functionalities of the application

ACTION: Giorgio Pea will update the documents with the new UML diagrams and new text

4. SCRUM ORGANIZATION

CONCLUSION: The daily scrum meeting will be always planned for 18:30 (this maybe change)

5. PROJECT STATUS PRESENTATION

CONCLUSION: The next presentation about the project status will be held by Giorgio Pea and Denis Kuryshow

ACTION: Giorgio Pea and Denis Kuryshow will meet on Monday to put together the presentation