



Minutes of Meeting

Project	Call Calendar	Date	12.11.2014.
		Start-end time	17:00-18:30
Responsible	Marko Vuglec	Location /type	Type: Skype Meeting Västeras-Zagreb

Attended by	Location	Remarks
Abdur Razzaque	Skype/Västeras	
Damian Marušić	Skype/Västeras	
Marko Vuglec	Skype/Zagreb	
Biljana Stanić	Skype/Västeras	
Marko Veličković	Skype/Västeras	
Hrvoje Pavlović	Skype/Zagreb	

1. Requirements Definition Document

The team created a draft of the Requirements Definition Document and started to work on it.

CONCLUSION:

The team has split work in order to in a faster and better way finish writing the document.

ACTION: Every team member is required to finish his/her part of the document. Deadline for this set on Thursday at 3pm.

2. Design Description Document

The team created a draft of the Design Description Document and started to work on it.

CONCLUSION:

The team has split work in order to in a faster and better way finish writing the document.

ACTION: Every team member is required to finish his/her part of the document.

3. Next meeting

The team has scheduled the meeting with customers.

CONCLUSION:

Next meeting with the customer is at 3pm on Thursday.

ACTION:

Swedish side of the group will be located at MDH and Croatian side is attending meeting through Skype.