

Minutes of Meeting



FER MÄLARDALENS HÖGSKOLA

Project	QR Marks the Spot@MDH	Date	09/01/10
		Start-end time	20:24 – 21:14 CET
Responsible	Sriram Sundar Rajan	Location /type	Online - Skype

Attended by	Location	Remarks
Sriram Sundar Rajan	Skype	
Marin Orlić	Skype	

1. Expectation for the final presentation :

Since the final presentation is long, Sriram discussed the expectation for the presentation with the Supervisor. Marin suggested that the presentation must concentrate on team, work effectiveness, lessons learnt. More details on how the members functioned as a team, wrap-up of work done and roles played by each member in the project.

Conclusion : The following will be the agenda for the presentation :

- 1) Complete solution in short
- 2) Roles played by each member in the project
- 3) Experiences and lessons
- 4) Make a mention of the google poll conducted on Wannabike and also talk about real life projects such as zipcar.

2. Deliverables :

The various deliverables that needs to be submitted were discussed.

Conclusion : Project final report, user manual and installation/configuration manual are the required deliverables. All the documents must be published on the web along with the sources/installation bundles.

3. Format for the test report :

The format for test report which is one of the deliverables is not available in the DSD website and Supervisor's inputs were sought out.

Conclusion : A custom format must be created which is a matrix of all tests listed in test plan, and the corresponding test results and comments.

4. Extension of deadline of project deliverable :

A request was placed to extend the deadline for final deliverable by couple of days. This is because Sriram and Siblee are sick(bcos of -20 C weather :) and Haroon & Umair have exams on tuesday.

Conclusion : The deadline is extended to 17th Jan 2010 midnight. However the team will try to finish all documentation work by 15th Jan 2010.