



MÄLARDALENS HÖGSKOLA



	Minutes of Meeting
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<b>Project</b>	<b>MeetMe</b>	<b>Date</b>	04.01.2016
		<b>Start-end time</b>	14:00 - 15:00
<b>Responsible</b>	JustMeet	<b>Location /type</b>	Zagreb; Milano/ Skype call

Attended by	Location	Remarks
Danijel Sokac	FER	Skype call from PC - Zagreb
Milica Jovanovic	POLIMI	Skype call from PC - Milano
Mehdi Kaabi	POLIMI	Skype call from PC - Milano
Carolina Casali	FER	Skype call from PC - Zagreb
Joao Nadais	FER	Skype call from PC - Zagreb
Francesco Giarola	POLIMI	Skype call from PC - Milano
Armindo Barbosa	FER	Skype call from PC - Zagreb

AGENDA FOR THE MEETING (main topics):

1. Status of assigned tasks - Review
2. Add tasks for new sprint
3. Additional testing

1. Status of assigned tasks

**CONCLUSION:** The fourth sprint ended on 04/01. Team's members worked on following tasks:

Danijel	- Solved bugs (menu is not responding)
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	<ul style="list-style-type: none"> <li>- Review Acceptance document</li> <li>- Automatic testing</li> </ul>
Joao and Armindo	<ul style="list-style-type: none"> <li>- Manually run calculation part is 90% finished. It will be finished very soon</li> <li>- Working on multiple calendar calculation</li> </ul>
Carolina	<ul style="list-style-type: none"> <li>- Automatic testing</li> <li>- Acceptance document</li> </ul>
Francesco and Mehdi	<ul style="list-style-type: none"> <li>- Fixed creation event issues</li> <li>- Time zone (Searching about the best way to manage time zone of event, populate time zone database,...)</li> </ul>
Mehdi	<ul style="list-style-type: none"> <li>- Acceptance Document</li> </ul>
Milica	<ul style="list-style-type: none"> <li>- Limited assigned tags in create event (on-going)</li> </ul>

- Unfinished tasks:
  - Run calculation;
  - Synchronization of calendar: it will be finished after calculation part
  - Automatic testing

## 2. Add tasks for new sprint

Fifth sprint will start on Tuesday 5th.

**ACTION:** Team has discussed about tasks for next sprint: some tasks are delayed tasks from the fourth sprint, others are new ones. Team has also decided how to divided one part of them. Then, when they will be finished, team will divide also other tasks.

**ACTION:** Danijel will assign tasks of fifth sprint in Asana to team members.

**ACTION:** POLIMI side will take care about create link homepage in menu, user password confirmation, fix bugs,...

**ACTION:** FER side will take care about run calculation, synchronization of calendar, automatic testing, test report document, saving back the final event in everyone calendar app,...

**CONCLUSION:** The fifth sprint will start 05/01 and will finish 18/01. The team will complete delayed tasks of fourth sprint and new tasks. Application will be finished before final presentation, 12th January.

## 3. Additional testing

Francesco will send an email to Professor Vannutelli with the link of our application. In this way, Vannutelli will be able to test the application and give us his feedback. It will be useful for changing possible failures, errors, ..