

  		<h2>Minutes of Meeting</h2>																			
<b>Project</b>	<b>Museum booking system</b>		<b>Date</b> 18.12.2014																		
			<b>Start-end time</b> 18:15 - 19:05pm																		
<b>Responsible</b>	Marco Edemanti		<b>Location / type</b> Skype																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Attended by</th> <th style="width: 15%;">Location</th> <th style="width: 65%;">Remarks</th> </tr> </thead> <tbody> <tr> <td>Mert Ergun</td> <td>PoliMi</td> <td></td> </tr> <tr> <td>Marco Edemanti</td> <td>PoliMi</td> <td></td> </tr> <tr> <td>Stefano Campanella</td> <td>PoliMi</td> <td></td> </tr> <tr> <td>Paolo Manca</td> <td>PoliMi</td> <td></td> </tr> <tr> <td>Robert Engelmann</td> <td>MDH</td> <td></td> </tr> </tbody> </table>				Attended by	Location	Remarks	Mert Ergun	PoliMi		Marco Edemanti	PoliMi		Stefano Campanella	PoliMi		Paolo Manca	PoliMi		Robert Engelmann	MDH	
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1. Scrum Daily

- INFO:**Stefano works on permission task
- INFO:** Paolo completes user stories 11
- INFO:** Robert completes user storie 44
- INFO:** Mert sets up test
- INFO:** Marco will take some tasting task

2.

- TODO:** Meet the customer to talk about the acceptance test and set up some scenario to test
- ACTION:** Deadline for the testing document assigned to Valerio
- ACTION:** Robert asks some info about some problem related to his user stories
- ACTION:** Robert asks about how many hours Stefano spent at teaching
- TODO:** Assign someone who doesn't have any assigned task either to the testing task or helping others
- ACTION:** Talk about the difference of experience between some member and think about some possible solution to fill the lack
- TODO:** since today we are only 5 we'll talk about the experience's problem on monday's meeting