



Minutes of Meeting

Project	Museumbookingsystem	Date	13.11.2014
		Start-end time	18.15 – 18:50
Responsible	Paolo Manca	Location /type	Skype

Attended by	Location	Remarks
Mert Ergun	PoliMi	
Marco Edemanti	PoliMi	
Stefano Campanella	PoliMi	
Paolo Manca	PoliMi	
Alessandro Baggio	PoliMi	
Robert Engelmann	MDH	
Endri Azizi	MDH	
Sebastian Kunze	MDH	

1. Daily Scrum Report

DONE: Every attendee reports his status.

INFO: Robert and Sebastian have almost finalized the Requirement Document to deliver; it will be probably finished tonight.

INFO: The Design Document still needs work; Sebastian, who is the only one assigned to the task, asks for help.

INFO: Alessandro, Stefano and Paolo made the ER diagram.

INFO: Stefano started looking at Yii framework's interfaces and functionalities in deeper details.

INFO: Marco and Mert modified sequence diagrams following suggestions from Robert.

INFO: Endri and Valerio uploaded activity diagrams.

2. Requirements document

TODO: Everyone should check the final draft of the document in Google Drive and report ASAP for changes or clarifications it may need.

3. Design document

DECISION: use Astah for all the diagrams.

TODO: Every diagram has to be uploaded, both as image and original (Astah file), on Google Drive with a short explanation on the Design Document.

TODO: Endri and Valerio will take care of the front-end design.

TODO: Robert will send feedback for the activity diagrams.

4. Coding standards and policies

TODO: Everyone should read them for tomorrow and confirm if they are okay

5. Status report presentation

DECISION: one member from each side will speak in the presentation (Stefano for Polimi).

TODO: make a draft of the structure of the presentation

6. Team organization

TODO: update meeting scheduling in Google Calendar