



Minutes of Meeting

Project	SE4YH	Date	04.11.2015
		Start-end time	12:00 - 01:00
Responsible	Elena	Location /type	MDH/FER

Attended by	Location	Remarks
Diego	MDH	
Elena	MDH	
Nathan	MDH	
Marius	MDH	
Marko	FER	
Eugen	FER	

1. Topic - Requirements, Design, revised Project Plan Presentation

CONCLUSION: We have to deliver the presentation until 2015-11-09

ACTIONS:

RESPONSIBLE:

- Requirements -> **Elena**
- Design -> **Eugen**
- Project Plan -> **Eugen**

2. Topic - Requirements Document

Refer to this:

http://www.fer.unizg.hr/download/repository/DSD_DocumentationGuidelines_2015_v4.pdf

for explanation of the sections.

First we want to have a document where everyone can write down his / her requirements (google docs).

CONCLUSION: We have to deliver the requirements document until 2015-11-13

ACTIONS: Fill out the required sections.

RESPONSIBLE:

- Write down requirements -> **Team**

3. Topic - Weekly Report

CONCLUSION:

ACTIONS: everyone should describe what he/she has done.

RESPONSIBLE: **Team**

4. Topic - Design Document

Refer to this:

http://www.fer.unizg.hr/download/repository/DSD_DocumentationGuidelines_2015_v4.pdf

for explanation of the sections.

CONCLUSION: We have to deliver the design document until 2015-11-13
We first need some requirements, but we can start with a draft document.

ACTIONS: Fill out the required sections.

RESPONSIBLE:

- create draft document -> **Eugen, Marko, Ondrej**

5. Topic - Knowledge Transfer Tools

CONCLUSION: We talked about Jemma and openHab. Currently it looks like that openHab is the best framework.

ACTIONS: No actions.

RESPONSIBLE: **Team**

6. Topic - Knowledge Transfer Smart Devices

CONCLUSION: We need an overview about the available features / functions of smart devices

ACTIONS: Create a document and write down features.

RESPONSIBLE: **Marko**

7. Topic - Next Sponsor meeting

CONCLUSION: We want to ask the sponsor for feedback

ACTIONS: Send presentation and questions.

RESPONSIBLE: E-Mail -> **Nathan**

Questions can be added to google document until 08pm today (4.11.) -> **Team**

7. Topic - Next team meeting

CONCLUSION: We want to discuss our requirements.

ACTIONS: Use doodle to find a meeting.

RESPONSIBLE: **Team**