	Minutes of Meeting

Project	**CSYLLABUS**		Date	2017-10-15
	Kick-off		**Start-end time**	4:00 PM – 5:30 PM
Responsible	Thomas Benetti		**Location /type**	Skype

Attended by	Location	Remarks
Zvonimir Relja	Skype	
Filip Turcinovic	Skype	
Emanuel Guberovic	Skype	
Matej Vukosav	Skype	
Adrien Roques	Skype	
Thomas Benetti	Skype	
Sebastian Mayoral	Skype	

1. Presentation

To start the project, each team member introduced himself, with his current professional status, his hobbies, his favorite technologies and ambitions.
Then, the roles were defined according to everyone's wishes:
- Matej will be product owner
- Thomas will be scrum master. We decided to never change scrum master unless he doesn't accomplish his tasks well.
- Zvonimir, Filip, Emanuel, Adrien and Sebastian will be developers.

2. Project ideas

Our idea is to have one place for all syllabuses, with getting as much data from faculties. We also thought a lot about determining the syllabus file format. Moreover, we will consider 3 types of users : students, professors, researchers.

3. Technologies

We talked a lot about the technologies we would like to use for the project as there is no recommendations from the customer, other than the application being web based.
After a long discussion, we chose to use Django rest framework for back-end and Angular JS for front-end.

4. Organization

For team organization, we are already using Slack for daily discussions, Skype for meetings and Doodle for polls. We also plan to use Trello for project management and Google Drive for document share.

5. Sprint 0

The first step is to divide tasks within the team for the analysis of the subject and the start of the project. They are divided as following :

- Investigate existing open-source syllabus projects (Matej and Adrien)
- Erasmus students research (Zvone)
- Contact countries governments and ask for API to verify students' status (Emanuel, Thomas)
- Presentation of team and project vision on next DSD course (Matej, Thomas)
- Documentation templates research (Sebastian)
- Deadlines (Sebastian)