Project	Cycling Advocacy		Date	19-12-2019
			Start-end time	19:00 - 20:00
Responsible	Dominik Kotarski		**Location /type**	Google Meet

Attended by	Location	Remarks
Saloni Kyal	Polimi, Milan	Developer
Carlo Casiglia	Polimi, Milan	SCRUM Master
Dominik Kotarski	Fer, Croatia	Developer
Sandra Kuzmić	FER, Croatia	Product Owner
Boris Vezmar	FER, Croatia	Developer
Elena Bakuleva	Polimi, Milan	Developer
Izabella Szydelko	FER, Croatia	Developer

1. **Introduction**
   We discussed upcoming holidays, document updates and creation and product development specifics.
   Conclusion: N/A
   Action: N/A

2. **Holiday availability**
   Holiday availability sheet was filled in by all team members
   Conclusion: N/A
   Action: N/A

3. **Document updates and acceptance test**
   Elena predicts she could finish the design document update this next weekend:
   Carlo update of requirements document is 80% done, vision has changed?
   Sandra: Acceptance test is tied with the requirements document. Sandra will update both, and Saloni will finish it up. Dominik or Carlo will be available for help today and tomorrow
   Conclusion: Document update and deliver tasks have been assigned
   Action: Elena will work on updating the design document over the weekend.
   Carlo will finish the requirements document.
   Sandra and Saloni will deliver the acceptance test document

4. **Timestamp bug**
   Timestamp discussion: What do we send and how do we fix the time problem.
   Conclusion: There is a problem in the frontend with displaying the time
   Action: Sandra will fix the bug

5. **Updating the api of the trip.**
   Send max speed, average speed, elevation difference, max elevation, min elevation in a single trip endpoint.
   Remove gps data from multiple trips endpoint.
   Conclusion: Api should be updated.
   Action: Carlo and Federico will update the api document with the wanted changes

6. **Holiday discussion and sprint planning**
   How about we end sprint 5 on 2.1.2019 and make it 3 weeks long?
   What about the last 2 sprints?
   Conclusion: We will end the sprint as usual, on 26.12.2019. Last 2 sprints will be 2 weeks and 1 week
   Action: <u>ALL</u> team members should keep the task assignment sheet updated for the sprint end on 26.12.2019

7. **Communication issues**
   We had issues with not communicating these past few days
   Conclusion: Communication is lacking
   Action: Answer slack messages!

8. **Overall progress**
   Path joining still not complete.
   How to pass the trip to the database?
   How to start the job if we don't know when the data is completely uploaded? A: There will only be one file and you should only check that the motion data file is there
   There is no header in the csv motion data file? What about phones that do not have some of the data.
   What about FMS?
   Conclusion: Starting the trip analysis job: There will be only one file and the only check needed will be if the file exists. FMS needs to be investigated some more while we wait for Tomislav's response. Path joining is blocking the map generation task.
   Action: Header will be added to the csv file, Dominik will look at the fms once more. Path joining will be finished by Federico and map data generation can start soon.

9. **Report for the sprint management during holidays**
   Supervisors mentioned they want a report for our time management during the holidays.
   Conclusion: A report should be compiled and sent to the supervisors.
   Action: Sandra will send the report with holiday working hours and sprint management to the supervisors 16.12.2019