



Minutes of Meeting

Project	Cycling Advocacy	Date	16-12-2019
		Start-end time	12.30-1.30
Responsible	Dominik Kotarski	Location /type	Skype

Attended by	Location	Remarks
Ivana Bosnić	FER, Croatia	FER Supervisor
Elisabetta Di Nitto	Polimi, Milan	Polimi Supervisor
Saloni Kyal	Polimi, Milan	Developer
Elena Bakuleva	Polimi, Milan	Developer
Federico Ferri	Polimi, Milan	Developer
Sandra Kuzmić	FER, Croatia	Product Owner
Boris Vezmar	FER, Croatia	Developer
Izabella Szydelko	FER, Croatia	Developer
Dominik Kotarski	FER, Croatia	Developer

1. Introduction

We show demo videos and go through presentation.

Conclusion: N/A

Action: N/A

2. Demo discussion

A friend is outside and logs the trip. We open the web app and log the trip and show this in the web app. Try to stream the app to zoom?

Conclusion: Video is good, but having a live demo would be very good.

Action: The whole team should come up with ideas for a live demo and try it tomorrow.

3. Presentation discussion

Ivana: "Give us a nice view of your history" - for the sprint efforts slide.

Elisabetta: Have a nice logic flow. Switch presenters and group topics instead of grouping presenters and switching topics.

Ivana: "More process related slides" - Look at the news and try to include this info in the presentation. Mixing product and process issues. Have a slide talking about testing.

Elisabetta: "Do you think you got better in the process related stuff etc time management."

Ivana: "Don't promise too much"

Conclusion: Have more process related info on the presentation.

Action: Work on the presentation taking the suggestions into account.

4. Holiday schedule

What is our schedule for the christmas holidays, how much will we work etc. What do we plan to achieve and which actions are needed to achieve this.

Conclusion: What is the plan for the upcoming holidays?

Action: Come up with a plan for the holidays and inform supervisors.

5. Future meetings

Earliest meeting 7.1.2020, Ivana can do it on 2. and 3. January

Conclusion: The first supervisor meeting after holidays will be held 7.1.2020.

Action: Dominik will make and send a doodle meeting query for 7.1.2020.