



# **ASN2CSV Documentation Policy**

**Version 0.2**

ASN2CSV	Version: 0.2
Documentation Policy	Date: 2008-11-21

## Revision History

Date	Version	Description	Author
2008-11-18	0.1	Initial Draft	ŽKn
2008-11-21	0.2	Review	ŽKn

Doc. No.:

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## 1. Introduction

### 1.1 Purpose of this document

The purpose of this document is define rules for writing documentation.

### 1.2 Document organization

The document is organized as follows:

- Section 1, *Introduction*, describes contents of this guide, used documentation during developing process etc.
- Section 2, *Rules*, defines rules

### 1.3 Intended Audience

The intended audience is:

- Team members

### 1.4 Scope

This document defines rules that all team members must follow when writing documentation. As documentation being a vital part of this project, it is important that all members follow the same rules.

### 1.5 Definitions and acronyms

#### 1.5.1 Definitions

Keyword	Definitions
Team members	People involved in writing source code.

#### 1.5.2 Acronyms and abbreviations

Acronym or abbreviation	Definitions

### 1.6 References

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## **2. Rules**

### **2.1 Use [http://www.fer.hr/download/repository/General\\_Template.doc](http://www.fer.hr/download/repository/General_Template.doc) as a template**

This course requires certain documents to be presented upon completion. All documents should have the same visual appearance so it is important that you use this template.

### **2.2 Record the Revision History**

Revision history is located on the second page of the template. You need to keep track of all your revisions.

### **2.3 Record the Definitions**

Definitions are located in section 1.5.1. You need to write down all the definitions you used.

### **2.4 Acronyms and abbreviations**

Acronyms and abbreviations are located in section 1.5.2. You need to write down all the acronyms and abbreviations you used.

### **2.5 Skip the section 1**

You don't need to fill out the section 1 of the template (this rule does not apply for sections 1.5.1 and 1.5.2). That would be done by whoever will be in charge for assembling all the documentation files together. That process will take place in January 2009.

### **2.6 Keep backups**

You need to keep backups of your work. You can (although you are not obligated to) use SVN. If you choose to keep backups on SVN, under the folder "Documentation" create a subfolder named after your initials. You can use that subfolder to store all of your documents.